Time preferences Lecturers - Lesson- and Roomplanning
Annex 2 to the inquiry "Acquisition of teaching assignment"

winter semester 2023/2024

Lecture period:	from	23/09/2023	to	13/01/2024
Exam period:	from	13/01/2024	to	27/01/2024
Review period:	from	02/03/2024	to	16/03/2024

Name [ ]   **Faculty** [Please select FB]   **E-Mail** [ ]

Address [ ]   **Phone** [ ]

Information on full-time studies

Please indicate your current availability here. When can you hold the lectures? Please enter more dates than necessary to create a plentiful contact with the planning. Nevertheless, we endeavor to plan your events compactly.

Unit	Monday		Tuesday		Wednesday		Thursday		Friday		Saturday	
1. 8.00 - 9.30 a.m	suits me	☐	suits me	☐	suits me	☐	suits me	☐	suits me	☐	suits me	☐
2. 9.45 - 11.15 a.m	suits me	☐	suits me	☐	suits me	☐	suits me	☐	suits me	☐	suits me	☐
3. 11.30a.m-1.00 p.m	suits me	☐	suits me	☐	suits me	☐	suits me	☐	suits me	☐	suits me	☐
4. 1.15 - 2.45 p.m	suits me	☐	suits me	☐	suits me	☐	suits me	☐	suits me	☐	suits me	☐
5. 3.00 - 4.30 p.m	suits me	☐	suits me	☐	suits me	☐	suits me	☐	suits me	☐	suits me	☐
6. 4.45 - 6.15 p.m.	suits me	☐	suits me	☐	suits me	☐	suits me	☐	suits me	☐		
7. 6.30 - 8.00 p.m.	suits me	☐	suits me	☐	suits me	☐	suits me	☐	suits me	☐		

Comments

[ ]

Information on part-time studies

Please note that the first day of lectures for the part-time course is on **16/09/2023**.

Please enter a maximum of 1 date that should be held without courses: [Please select a maximum of 1 date]

23/09/2023	30/09/2023	07/10/2023	14/10/2023	21/10/2023
04/11/2023	11/11/2023	18/11/2023	02/12/2023	09/12/2023

Exam dates

The exams for part-time studies will take place on **13/01/2024** and **27/01/2024**, these date cannot be deseleceted.
The block week of the BFG was planned for the period from **15/01/2024 to 20/01/2024**, these dates cannot be deselected either.
We endeavor to plan your courses on as few Saturdays as possible.

Request for blackboard equipment
subject to the available capacities

☐ Chalkboard (small)   ☐ Chalkboard (large)   ☐ Whiteboard

The specified wishes will be considered according to the possibilities. A guarantee for the consideration cannot be given. You can print out the completed form and submit it.

Date [ ]   _____
                              Lecturer

[Print form]