

# Proof sheet for courses

(please fill out a separate form for each teaching assignment)

Lecturer: Surname: \_\_\_\_\_ First name: \_\_\_\_\_

Billing period: \_\_\_\_\_ Month/Year: \_\_\_\_\_

Module name und seminar group: \_\_\_\_\_

No. of the teaching assignment: \_\_\_\_\_

Weekday	Date	Hours / SWS	Seminar group

Further proof sheets for this teaching assignment will follow.

**Please check:**

**or**

This is the last proof sheet for this teaching assignment, no further proof sheets will follow. The final settlement of this teaching assignment can be made.

**Official statement:**

I hereby declare that I have given all information regarding the hourly billing truthfully.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of lecturer

**Confirmed:**

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature Dean