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| **Application form for teaching load reduction funded by the Career Centre for  Professorial Development**  **please send to: [karrierezentrum@th-wildau.de](mailto:karrierezentrum@th-wildau.de)** |  |

**Personal information**

**name** Click here to enter text.

**department** Click here to enter text.

**email address** Click here to enter text.

**telephone number** Click here to enter text.

**Only for recently appointed professors (winter semester 2019/2020 or later):**

**Date of the appointment** Click to select a date.

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**Reason for teaching load reduction**

**Please select.   
Multiple and cross-departmental selection is possible.**

**Topic Area: Teaching, research, transfer and professional development**

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|  | Development of new, modern and/or innovative teaching concepts |
|  | Use of individual coaching offers to stabilise and expand your interdisciplinary skills |
|  | Development of continuing education programmes, initiation or implementation of mentoring programmes, etc. |
|  | Preparation or setup of research projects/research structures |

**Topic Area: Support for young researchers**

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|  | Supervision of (co-operative) doctorates/ dissertations |
|  | Development and/or support of early development programmes, especially for girls in STEM fields |
|  | Development and/or support of development programmes, especially for women in STEM fields |

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**Additional information on the desired reduction in teaching load**

As part of this application, it is mandatory to state which module is to be substituted in the summer semester and which in the winter semester in the event of approval. In addition, you are kindly requested to nominate suitable candidates for a replacement as part of a teaching assignment, if possible. By signing the application, applicants declare their willingness to actively support the search for suitable teaching assignment candidates.

Submission requested for following

explicit course in summer semester Click here to enter text.

Proposal for teaching replacement Click here to enter text.(SoSe 2026)contact details if applicable.

Submission requested for following

explicit course in winter semester Click here to enter text.

Proposal for teaching replacement Click here to enter text.(WiSe 2026/2027)contact details if applicable.

In addition, it is mandatory to state whether teaching load reduction(s) have already been approved. This information serves the purpose of transparency and enables an equal and comprehensible application review.

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| **Reduction via:** | | **Reason for reduction (project line, programme, etc.)** | **Number of SWS** | **Period of  reduction** |
|  | Vice-president for Research and Transfer/ZFT | Click here to enter text. | X | enter |
|  | Vice-president for Studies and Learning/ZSL | Click here to enter text. | X | enter |
|  | specify more | Click here to enter text. | X | enter |
|  | specify more | Click here to enter text. | X | enter |

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**Please submit a concept, a work plan and, if applicable, a statement with your application.**

* When selecting the criterion ‘Preparation or setup of research projects/research structures’, please note in particular that, in addition to the concept and work plan, a statement must be included explaining why the research is to be newly established/why the research projects could not be fully finalised in the past.
* If the criterion ‘supervision of cooperative doctorates/dissertations’ is selected, a supervision agreement or similar must be attached to the application.

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With my signature, I confirm the correctness of my data and that I have taken note of the process described. I also acknowledge that no legal claim can be derived from this offer. I agree to draw up a concept, a work plan and, if necessary, a statement and to enclose them with this application. Furthermore, if the application is approved, I undertake to actively support the search for suitable teaching assignment candidates and to conclude a target agreement with the dean.

Enter location. Select date. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
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