



Herzlich Willkommen an der Technischen Hochschule Wildau

DAS INTERNATIONAL OFFICE

incoming@th-wildau.de





Studieren in Wildau

Studying in Wildau

- Full-time students

Department for Admission and Examinations

immatrikulation.pruefungen@th-wildau.de

- Exchange & double/joint degree students

International Office

incoming@th-wildau.de

- Your TH Wildau account lets you access the **online portal** and **university services** (wifi, e-mail, campus app).
- **Full-time students:** in the online Portal you should find a letter with the information to get your email and account details.
- **Exchange, Joint Degree and Double Degree students:** Contact the International Office.

The online portal of TH Wildau ([homepage](#) → “Study” or thonline.th-wildau.de) offers these functions:

- Print account letter
- Manage university account
- Download **certificate of enrolment**
- Update contact details (**Please update your German address!**)
- View invoices
- Access grade overview (**except exchange students**)

TH EMAIL ADDRESS

TH EMAIL ADDRESS

- automatically receive an e-mail address ending in „@th-wildau.de“. You can check your e-mails in your browser at webmail.th-wildau.de
- Information relating to your studies will only be sent to this address, so please check your messages regularly
- Help: (www.th-wildau.de/hrz) or in the Support Centre.
- House 13, Room 13-150 / supportcenter@th-wildau.de

TH MOODLE - LEARNPLATTFORM

TH MOODLE – LEARNING PLATTFORM

- Link: elearning.th-wildau.de
- Complements classroom teaching
- In addition to degree programme courses, a wide range of extra courses is available
- Access with university account (username + password)

#TECHDIVE: NAVIGATE & SURVIVE CAMPUS!

Hybrid - On Tuesday 15 september from 1.00pm – 3pm in Halle 14 – B101

STUDENTENAUSWEIS

STUDENT ID CARD

- Student card
- Library card
- Access to the parking lot
- Access to rooms with offline locking cylinders
- 24/7 access to the library
- Means of payment (cashless payment) in the mensa

DEUTSCHLANDSEMESTICKET PUBLIC TRANSPORT

- Activate your „Deutschlandticket“ with Uni Credentials
- The ticket is limited to local and regional transport



- Online Schedule can be found here:
<https://en.th-wildau.de/study/class-and-examination-schedule>
 - Full-time students follow the schedule of your Seminar Group
 - Exchange students, you should have gotten information regarding the different seminar groups you should check for the courses you chose by the international office
- Most up-to-date information in [UNIDOS App](#)

- The lecturers will **announce the examination modalities** within the **first few weeks** of the course.
- The **examination modalities** (1. FMP – feste Modulprüfung 2. SMP – semesterbegleitende Modulprüfung 3. KMP – kombinierte Modulprüfung) are set out in the **examination schedule**.
- The **binding announcement of examination dates** is made via the **online portal** of the TH Wildau (thonline.th-wildau.de).
- In addition, the dates are published in the timetable and examination schedule (th-wildau.de/stundenplan).

Exams

- **Exchange Students:** Contact international office if you want to change modules and change the Learning Agreement.
- **Full-time students:** You are **automatically registered** for the examinations. Max. 3 attempts per exam. Deregister in the portal, if you don't want to take it. More Information here:
<https://www.th-wildau.de/files/AAA/Mentoring/Exam-protocol-infographic.pdf>

Transcript of Records (ToR)

- **Exchange students** = International Office provides
- **Full-time students** = Online portal of the TH Wildau

DAS AKADEMISCHE JAHR ACADEMIC YEAR

Jahresplaner für das Studienjahr 09/2026 bis 09/2027
inklusive der gesetzlichen Feiertage in Brandenburg



Technische Hochschule Wildau

Hochschulring 1, 15745 Wildau
☎ +49 (0) 33 75 / 508 0

th-wildau.de

STUDIENGANGKOORDINATION

STUDY PROGRAMME COORDINATORS

European Business Management	Chen Chen-Tributh Juliane Kunzendorf	eb.wir@th-wildau.de
Photonics	Dr. rer. nat. Mandy Hofmann	photonics@th-wildau.de
Technical Management	Maria Virginia Appendino de Trunte	virginia.appendino@th-wildau.de
Mobility, Environment, Logistics		
Industrial Engineering	Prof. Dr.-Ing. Eckart Wolf	Eckart.wolf@th-wildau.de
Betriebswirtschaftlehre	Katharina Branske Nelly Golecki	bw.wir@th-wildau.de
Telematics	M. Eng. Janine Breßler	stuko_telematik@th-wildau.de

If your study program is not listed here, you can check on the webpage of the study programmes: <https://en.th-wildau.de/study/programmes>

INTERNATIONALISATION OFFICER FACULTY OF BUSINESS, COMPUTING AND LAW



Dr. Carly McLaughlin

[Contact Information](#)

What we offer:

- Language courses (German, Italian, French, Spanish)
- Language certificates for academic exchanges
- Academic Writing courses
- Cultural Programme
- Language tandem

More information here: <https://en.th-wildau.de/university/central-facilities/centre-for-international-affairs/language-centre>



Dr. Carly McLaughlin
Head of Language Centre

DEUTSCHKURSE

GERMAN LANGUAGE COURSES



M.A. Daniela Schultz

Save the date:
Language Tandem
06.10. / 15:00 uhr
hall 17- Audimax



<https://en.th-wildau.de/german-courses>

Formalitäten

Formalities

ERSTE SCHRITTE NACH ANKUNFT

FIRST STEPS AFTER ARRIVING IN GERMANY

- **Wohnungsgeberbestätigung**
 - In the Student Dorms: Visit the caretaker („Hausmeister“)
- **Registration (Anmeldung) Einwohnermeldeamt (Volkshaus) in Wildau/Bürgeramt in Berlin**
 - Make an appointment or visit during consultation hours
- **Open bank account**
- **Obtaining a residence permit**
 - You should apply at the immigration office, where you register your address.
 - Please apply at least 6 weeks before the expiration day of the visa



RUNDFUNKBEITRAG

PUBLIC RADIO & TV LICENCE FEE

- The broadcasting fee is charged per apartment, not per person.
- International students are also required to pay.
- In shared flats, it is only paid once and the cost can be split among roommates.
- The fee also applies in student dormitories.

The contribution service will contact you.



Unterkunft

Accommodation

STUDENTENWOHNHEIM

RESIDENCE HALL

- The Studierendenwerk West:Brandenburg provides accommodation in 18 residence halls in Brandenburg (4 in Wildau)
- Demand for rooms in the residence halls is extremely high, they only have space for approximately 10% of all students
- in Wildau: for WiSe 26/27 all rooms taken
- Application for next SoSe 27 possible around November



STUDENTENWOHNHEIM

RESIDENCE HALL

- ✓ Contact the **caretaker** („Hausmeister“) ASAP after arrival
- ✓ Inform the caretaker if you notice any existing damage
- ✓ Collect the **“Wohnungsgeberbestätigung”** from him
- **“Wohnheimtutoren”** in the residence hall
<https://www.stwwb.de/en/housing/residence-support>
- The **monthly rent** is due on the first day of the month, and the Studierendenwerk **must receive the payment by the third day of the month at the latest**



WEITERE WOHNANGEBOTE

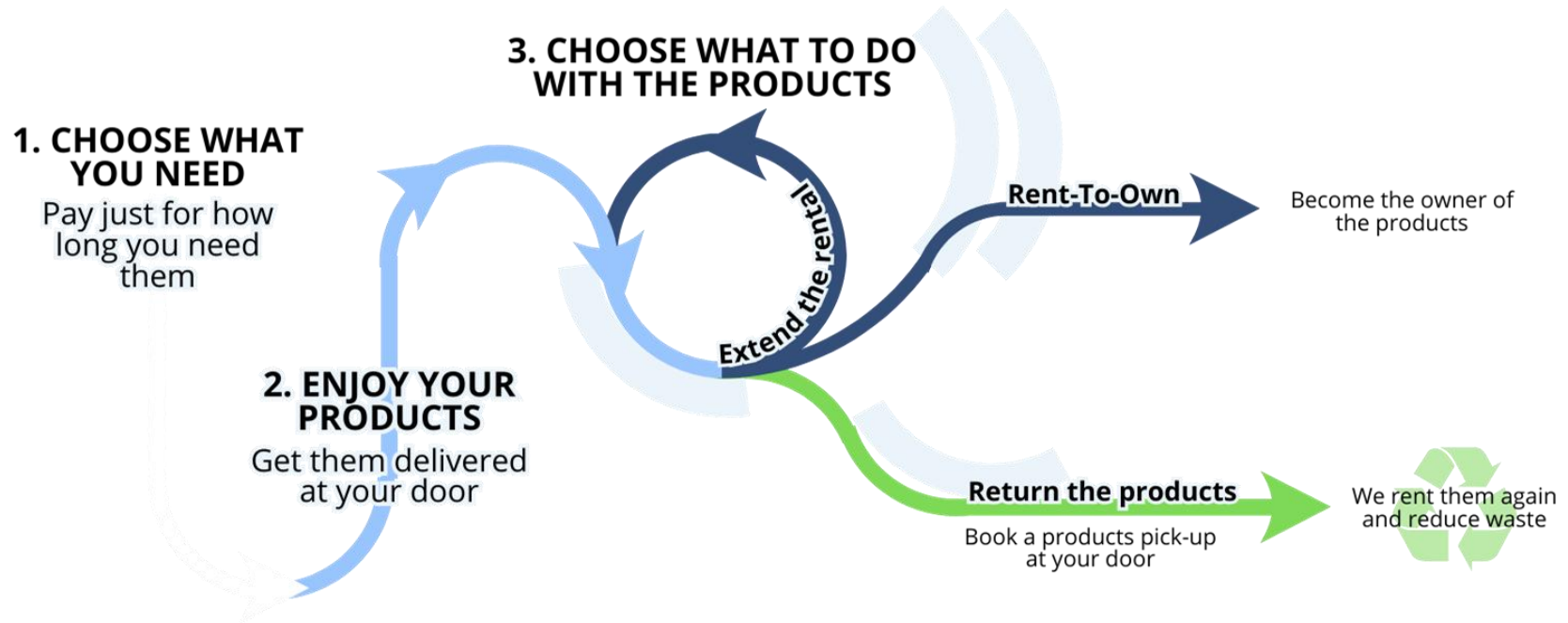
FURTHER HOUSING OFFERS

- **Projekt „Wohnen für Hilfe“ des Studierendenwerk West:Brandenburg**
aims to connect students and people with available living space in housing partnerships
- **Housing associations** Wildau and Königs Wusterhausen: living alone or together in a shared flat (WG)
- **Private housing** ads posted on information pillars and boards, for example at the entrance of the Mensa and in the stairwell corridors of Hall 14

Link of accommodation options:

<https://www.stwwb.de/wohnen/weitere-wohnangebote>

UniRents



Testimonials



*[...] most convenient ordering experiences I've ever had, as Davide always answered me [...] delivered everything **directly to my doorstep**, [...] easy and smooth move-in.*

Thanks, UniRents!



"The whole rental process was really comfortable. An excellent selection of quality products and excellent customer service.

Thank you for the excellent service!



The box had everything [...] a very good selection of product. The most amazing thing is that the bring everything to your door [...]

Thank you for making my accommodation in Berlin easier!



Contact information

Website
UNIRENTS.DE

Phone
+39 331 910 2628 (DAVIDE)

Email
UNIRENTS.DE@GMAIL.COM



To the website!



PAUSE *BREAK*

Beratungsangebote

Counseling

Student parliament (StuPa) & Student council (StuRa)

Who we are?

- StuPa – elected body, decides on principles and finances
- StuRa – implements decisions, organizes projects & events

What are we doing?

- represent your interest towards university and politics
- organize events (culture, sports, international activities)
- support with questions and problems during your studies

Contact us!



@sturathwildau
@stupa_thwildau



info@stura-wildau.de



stupa@th-wildau.de

**Meet us @ StuK!
House 19**

TK LOUNGE - KRANKENVERSICHERUNG

TK LOUNGE – HEALTH INSURANCE

Campus Consultants

- Monique Zamaitat
Monique.Zamaitat@tk.de
- Elke Miriam Viola
Elke.Miriam.Viola@tk.de



Office hours @ TK Lounge
Every Tuesday, 10 am to 2 pm
Hall 17, Room 0022

[By your Side - Your TK-StudyGuide](#)

**Studierendenwerk
West:Brandenburg**

**Welcome to the
Studierendenwerk West:Brandenburg!**

For all questions beyond the lecture hall!

Studierendenwerk West:Brandenburg

What we do

The Studierendenwerk West:Brandenburg offers a wide range of services to support student life.

We support around 30,000 students in **Potsdam**, **Brandenburg an der Havel** and **Wildau**.



Studierendenwerk West:Brandenburg

Our services at a glance



Housing

- *Residence halls*
- *Support in the residence halls*



University gastronomy

- *Canteen on campus*
- *Cashless payment with your student ID*



Student financing

- *BAföG*



Counselling services

- *Social counselling*
- *Psychosocial counselling*



Job placement service



Leisure and culture



Studierendenwerk West:Brandenburg

Our guide

Find all the information you need in our guide!

- Services at a glance
- Contacts
- Links & QR codes
- Tips & checklists
- German and English in one printed flipbook
- Separate German and English versions available online

Don't have one yet?
Get the guide via the
QR code or on our
website: www.stwwb.de



Studierendenwerk West:Brandenburg

Get in touch with us!

Headquarters at Potsdam Central Station

- Entrance: Lange Brücke
- On-site consultations: Tuesdays and Thursdays
- Phone consultations: several times a week
- **Current office hours: in the guide or at www.stwwb.de**

Counselling dates in Wildau for the winter semester

- **Social counselling**
 - In front of the canteen, no appointment needed
- **Psychosocial counselling**
 - Appointment by email: psb@stwwb.de
 - Sessions take place in library room 10-2.08 (“glass box”)



Counselling on Wednesdays

23.09.2026

07.10.2026

11.11.2026

02.12.2026

10 a.m. – 2 p.m.



Studierendenwerk West:Brandenburg

Follow us!



Never miss your favourite dish with the „Mensa+“ app!

Check the current menu, get news and give feedback!

Download the app via the QR code or visit our website:
www.stwwb.de/en/food-co/menu/app



Stay up to date!

Follow us on Instagram for news, updates, tips and more!

studierendenwerkwb



**Studierendenwerk
West:Brandenburg**

Thank you!

Have a great start to your studies!





INFOPOINT

Studienberatung
Student Counselling



Kofinanziert von der
Europäischen Union



th-wildau.de/infopoint



Infopoint Student Counselling

LOK21-A105



Technische
Hochschule
Wildau
*Technical University
of Applied Sciences*

Contact: infopoint@th-wildau.de

**„What is the Infopoint?“
You have questions. We help you
find answers.**

The Infopoint is a first point of contact when you have questions, problems or simply don't know where to go.



„Can I come to you if...?“

“I'm having difficulties with my studies.”

“I keep procrastinating and can't get started.”

“I'm worried about an exam.”

“I'm thinking about changing or dropping out.”

Yes. Let's talk.

„What if it's a personal problem?“

“I'm feeling stressed or overwhelmed.”

“I'm not feeling well and it's affecting my studies.”

“I have a personal problem and don't know what to do.”

“I need psychological or social support.”

“I don't know who I can talk to.”

You don't have to deal with it alone.

„What if you are not the right people to ask?“

“Who is responsible for my request?” → *International Office*

→ *Psychological Counselling*

→ *Social Counselling*

→ *Career Service*

→ *Examination Office*

→ *Study Programme / Faculty*

→ *other support services*

We can help you find the right contact.

„How does it work?“

1. COME

Come to the Infopoint or contact us.

2. TALK

Tell us what's going on.

3. FIND YOUR NEXT STEP

Together, we figure out what might help.

Free · Confidential · Individual



How to find the InfoPoint: <https://www.th-wildau.de/studieren-weiterbilden/allgemeine-studienberatung/infopoint>

You don't need to have all the answers.

You just need to know where to start.

www.th-wildau.de/infopoint



Mentor for international Students

In Faculty of Business, Computing, Law

Hansi Jayarathne

Master's Student in Luftfahrttechnik / Luftfahrtmanagement

➤ Languages I speak

- English
- German

➤ How I can support you

- Guidance on **organizational and academic matters**
- **Individual advice** for everyday student life
- Support with **communication between students, administration, and professors**
- Information about **events, resources, and integration activities**

➤ How to get in touch

 Website: [Mentoring for international students](https://www.th-wildau.de/mentoring)

✉ Email: mentoring@th-wildau.de



Mentoring for international students

International student offers support to international students on individual, study-related and social issues

German version ➞

Sie sind hier: Hochschule > Organisation und Struktur > Zentrale Einrichtungen > Zentrum für Internationale Angelegenheiten > International Office > Incoming > Mentoring for international students (EN)

Mentoring for international students

Mentoring for international students is a new support service for international students. It is aimed at all international students who are enrolled at TH Wildau, regardless of whether they already live in Germany or are still in their home country. The mentor is an international student herself. As a student contact person, he/she provides support during the start of studies and in everyday study life and helps with individual and study-related issues with tips, advice and referral to the right contact person at the TH Wildau.



Thanippulige Hansimala Jayarathne (Hansi) is an international student at TH Wildau studying Aeronautical Engineering / Aviation Management: "Before I entered Germany, I had problems with my visa also and therefore I could not start my studies at TH Wildau until the 2nd semester. Having gone through some difficulties myself regarding registration and de-registration of exams as well as paying the semester ticket in correct time frame or finding the relevant contact person, I personally think I can help you to start your studies at the TH Wildau and to give you tips, hints & more importantly correct information."

Study programme: Aviation Engineering/Aviation Management (Master)

Consultation languages: German, English

Consultation hours: (SoSe26):
Mon. 08:00 – 10:00

[Webex Online](#)

© Hochschule Kommunikation

Are you new to Wildau? Then send us an e-mail to mentoring@th-wildau.de and let our mentors support you!

Current changes in the exam process / exam deregistration

Important: The following graphic and the explanatory video are non-binding and only serve to illustrate the process. The email sent by the Vice President for Studies and Teaching dated 5 September 2024 is binding.

Reference

KEY EXAM REGULATIONS IN SUMMARY

University Policy Document 2024/25 - 2025/26

The 5th amendment to the framework regulations and the President's Decree P06 – 2024 brings changes to the exam process effective as of 01 September 2024 (trial phase until 31 August 2025)



If an exam is missed due to illness/disability, submission of a Medical Certificate is mandatory to avoid a Fail grade and retake the exam attempt (3 attempts per exam)

Appointment & Contact

Name / surname *

Vorname / first name *

Seminargruppe (Für Studierende) / Seminar group (for students)

E-Mail / e-mail *

Anliegen und Terminwunsch / Request and appointment

☐ Datenschutz / Privacy Policy *

Mit dem Absenden dieser Angaben stimmen Sie zu, dass wir Ihre persönlichen Daten ausschließlich zum Zweck der Kontaktaufnahme und Terminfindung speichern und akzeptieren die Datenschutzerklärung der TH Wildau (www.th-wildau.de/datenschutz). Ihre Daten werden mit Abschluss der Beratung gelöscht. / By sending this information, you agree that we store your personal data exclusively for the purpose of contacting you and finding an appointment, and you accept the privacy policy of TH Wildau (en.th-wildau.de/privacy-policy/). Your data will be deleted upon completion of the consultation.

* Pflichtfeld

Alltag in Wildau

Everyday life in Wildau

JOB BEN NEBEN DEM STUDIUM

WORKING DURING YOUR STUDY

- Minimum wage in Germany €13.90 (per hour) – Starting 2027 €14.60 (per hour)
- Max 20 hours per week during the lecture period during the lecture-free period unlimited hour (full-time contract are usually 40 hours a week)
- For international student (from country outside European Union, Iceland, Liechtenstein, Norway and Switzerland)
 - allowed to work 140 full days or 280 half days per year
 - Self-employed work or freelancing is only possible if permitted by the immigration office
- More Information here: <https://www.daad.de/en/studying-in-germany/work-career/side-jobs/>

- Booking via: www.th-wildau.de/hochschulsport



KOMMENDE VERANSTALTUNGEN

UPCOMING EVENTS

- Language Tandem
06.10. / 15:00 Uhr in Raum 17-0001
- Kulturprogramm
During the Semester
- Career Fair THCONNECT 2026
14.10. / 1 am – 4 pm /Halle 17
- Wildau verbindet - Campus, City, Community
11.11. / 3 – 7 pm / LOK21

Event calendar: <https://en.th-wildau.de/university/news-and-events/events-and-dates>

- Deutschlandticket in your semester contribution
- All German local and regional transportation (no ICE/IC)
- Tip: On the website of Deutsche Bahn (German railway), you can select to show connections only with local and regional train



UNSER CAMPUS

OUR CAMPUS – iCampus Wildau Maps



VERPASST NICHT AKTUELLE NEUIGKEITEN...
DO NOT MISS OUR LATEST NEWS...

