

Sexual assaults



Immediate reaction

- contact the police in consultation with the victim, call 110
- Arrange for immediate medical treatment if necessary

1 Intervene - End

- listen, assure help
- Take indications of possible suspicious circumstances seriously and follow them up
- Document the external circumstances of the crime, protect traces from alteration, contamination or removal until the police arrive

Sexual assaults



2 Welfare - victim support - measures

- show a great deal of empathy and caution due to their varying degrees of shame
- Ensure immediate personal care for the victim
- Organize the assistance of a trusted person in the medium term
- Putting the victim's statements in writing
- contact the police in consultation with the victim, file a complaint
- Organize and advise on emergency psychological care for the victim if necessary
- If there is reasonable suspicion of sexual assault by employees of the university, steps under employment law must be examined immediately

Sexual assaults



3 Inform

- Convene the university's crisis team
- The protection of the victim must be taken into account in all measures
- Develop information strategy and communication channels for the university (who, how, about what, in what form?)
- Only pass on information in consultation with the police
- If necessary, provide written and factual information about the incident in a suitable form:
 - Employees
 - Students
 - Student parliament and student council
 - Canteen
 - Daycare center and childminder
 - Other users/tenants of the campus
 - Ministry of Science, Research and Culture
- If necessary, prepare a press release in consultation with the police
- In the event of injuries, regardless of how minor they are, those affected will be sent to a doctor. Written notification of the injury or psychological help to the university's accident officer (arbeitsschutz@th-wildau.de)
- Immediate written notification to the Unfallkasse Berlin Brandenburg (accident insurance) by the university's accident officer if medical or psychological assistance is required:
 - Accident report for insured students
 - Accident report for employees
 - Accident report for civil servants of the state of Brandenburg

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4 Aftercare - review - prevention

- Contact is the crisis team
- clarify, counteract rumors, announce initiated measures
- If necessary, organization of emergency psychological services Psychological support for all parties involved
- Advice for teaching staff on how to deal with the event in courses
- Organize support from specialists:
 - Emergency pastoral care
 - Pastor
 - Parenting and family counseling center
 - Child and adolescent psychiatric service
 - Trauma therapists
- Preparing and supporting the reintegration of everyone involved after a long absence
- for university-internal offenders: check exmatriculation, ban from the premises, employment relationship, disciplinary proceedings, etc.