

Application for De-registration

Please note: The application form is only to be used in the case of premature termination of studies (without successful completion).

Technische Hochschule Wildau
Sachgebiet Immatrikulation und Prüfungen
Hochschulring 1
15745 Wildau

In accordance with Section 10 (1) of the Matriculation Regulations of the TH Wildau in the currently valid version, I hereby apply for de-registration as of:

The TH Wildau's Matriculation Regulations exclude the possibility of retroactive de-registration!

Personal details:

Last name:	<input type="text"/>	First name:	<input type="text"/>
Registration number:	<input type="text"/>	Seminar group:	<input type="text"/>
Street/house number:	<input type="text"/>		
Postal code:	<input type="text"/>	City:	<input type="text"/>
Phone:	<input type="text"/>		

Reason for de-registration (please tick as appropriate):

- | | |
|---|--|
| <input type="checkbox"/> Interruption of studies | <input type="checkbox"/> Change of university |
| <input type="checkbox"/> Start of voluntary service | <input type="checkbox"/> Final termination of degree programme |
| <input type="checkbox"/> Other reason | |

✓ I hereby affirm,

- that there are no further claims against me on the part of the university institutions of the Technical University of Applied Sciences Wildau (books, keys, etc.).
- that there are no other grounds for de-registration (final examination failed, expiry of examination entitlement).
- that I will immediately inform the institutions which have received study certificates from me of my de-registration.

✓ I am aware that the validity of the semester ticket expires upon de-registration.

✓ I confirm that the information I have provided is complete and correct.

Place: Date: Signature:

If you have already paid semester fees for the period after your de-registration, you can apply for a refund of the fees paid. Please submit the form "Application for refund of fees and contributions due to de-registration?" with your student ID directly to the **Department of Finances**.